



## **Executive Committee Meeting**

**Friday, November 4, 2022, 10:00 AM**

**Microsoft Teams: Use calendar link or call in: (724) 761-2341 Passcode: 361 131 049#**

**Responsibilities:** Act on behalf of the full Workforce Development Board, when necessary, due to timing, with acknowledgment by the full board at the next meeting; to delegate to the board's committees, and review findings and recommendations by the committees.

### **AGENDA**

*Chair: Bobbie Jones*

*Committee Liaison: Lisa Miller*

- 1) Welcome, Chair
- 2) Meeting will be **RECORDED** and **AGENDA POSTED IN CHAT**, Nichole
- 3) Roll Call / Visitor Recognition – Nichole
- 4) **Public Comments** – Chair
  
- 5) **Approval of Minutes** – [September 2, 2022](#) and [October 19, 2022](#) **VOTE**
  
- 6) Review of Previous Action Items – None, Lisa
  
- 7) Welcome To The Executive Committee, Bobbie
  - Juanice Vega (Clarion, Higher Ed)
  - Travis Crytzer (Crawford, Small Business)
  
- 8) **Approval of Updated** Monitoring and Reporting Schedule, Julie
  
- 9) **Approval for PA CareerLink® Certification Status Change from Contingent to Full Certification**, Carrie
  
- 10) **Approval to spend 10-15% of the youth allocation on In-School Youth (ISY) with Executive Director and Fiscal Agent approval** Lisa
  
- 11) **Approval of NWPA Job Connect Executive Director as Signatory for WIOA Title I on Partner MOU** Lisa
  
- 12) **Recommendation on PY 21 ETPL (Eligible Training Provider List) UPMC Jameson RN Program Expenditures**, Lisa
  
- 13) Board Membership Update, Lisa
  
- 14) Review Board Meeting Agenda, Lisa
  
- 15) Workforce Development Discussion Item, Lisa
  - Review of Workforce Needs Assessment survey questions for businesses and job seekers

16) Other Business:

- a. Equus Sale to APM, Lisa
- b. Board Designated Cash, Lisa
- c. Social Media Platforms: Northwest PA CareerLink®  
-Facebook: [@NWPACL](#) -Twitter: [@NCareerlink](#)
- d. **Next Meeting Might Change to November 18<sup>th</sup>**

-LinkedIn: [Northwest PA CareerLink](#)

17) Documents for Committee Review

Committee Reports

Attendance Report

Title 1 4<sup>th</sup> Quarter Performance report

Title I Performance Measures PY22-23

18) Any Other Business, Lisa

19) Executive Session As Needed

20) Adjourn

**Next Meeting Friday, January 6, 2023, at 10 AM**

**Items in bold should be considered for a vote or recommendation.**